Exploring: Microsoft Office 2013, Plus
(Exploring For Office 2013)
**Synopsis**

This book has an unusual table of contents and is perfect for courses that cover more Excel and Access and less Word and PowerPoint. Move students beyond the point-and-click. The goal of the Exploring series is to move students beyond the point and click, to understanding the why and how behind each skill. And, because so much learning takes place outside of the classroom, this series provides learning tools that students can access anywhere, any time. Students go to college now with a different set of skills than they did years ago. With this in mind, the Exploring series seeks to move students beyond the basics of the software at a faster pace, without sacrificing coverage of the fundamental skills that everyone needs to know. Note: The access card is bound into the book and only gives the student access to online content. If the student wants the Access Card for MyITLab they should order the ISBN below.

**Book Information**

Series: Exploring for Office 2013
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**Customer Reviews**
This book is the perfect training wheels for the MS OFFICE. I will be buying the 2nd edition because it is the next step higher for MS OFFICE.

Not a bad text, easy to work with hopefully they come out with a new edition soon or office 365 book.

Great

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