Exploring: Microsoft PowerPoint 2013, Comprehensive (Exploring For Office 2013)
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**Book Information**

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**Customer Reviews**

I have rented this book as its the textbook for a class on PC Presentation Concepts I’m taking. The book overall is informative but I’m finding that many of the sections are out of date. Our instructor
has us doing the hands-on exercises as homework and so far in Chapters Three and Four the
instructions for the exercise request steps that are no longer possible in Powerpoint. For example,
Chapter Three deals in part with modifying clip art. Microsoft, however, has eliminated clip art and
instead is pointing users to bing image search which is fine, but does not return the correct type of
file necessary to follow the exercise steps. There is a similar issue with inserting "Online Audio" in
Chapter Four. In the book, the student is directed to select the "online audio" option to insert a
sound file but that option is no longer available.I checked the publisher's website to see if there was,
perhaps, an update for the book to cover the changes in the program but so far, I have been unable
to find anything. As a student learning the program, the outdated information is frustrating as it takes
time to figure out that its not lack of understanding preventing the completion of an exercise, but
rather outdated instructions that no longer correctly reflect the program.

Very good and informative. I got the book for a college course. I will be using it as a reference book
for future PowerPoints.

This is a great Comprehensive book.

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